



## WASTE MANAGEMENT TRAINING

# Employer Information

Certificate III in  
Asset Maintenance  
(Waste Management)  
PRM30504

### Training Modules

Providing Waste  
Services

Safety at  
Work

Risk  
Management

Environmental  
Management

Workplace  
Communication

Customer  
Service

Site Management  
& Maintenance

Management  
System

### WHAT IS THIS TRAINING?

This is accredited training for people working in the recycling and waste management sectors and will result in a nationally recognised qualification being achieved.

The training covers vital information in relation to all aspects of the work process when handling, recycling and managing waste.

Issues addressed in the training modules include:

1. **Providing Waste Services** (material types, receiving, handling and processing)
2. **Safety at Work** (legislation, manual handling, hazards & emergency management)
3. **Risk Management** (risk assessment and control)
4. **Environmental Management** (awareness and management of environmental issues)
5. **Workplace Communication** (methods of communication, giving and receiving instructions and teamwork)
6. **Customer Service** (service standards, meeting customer needs and managing aggressive behaviour)
7. **Site Management and Maintenance** (Site and waste monitoring, traffic control, maintaining waste management plan)
8. **Management Systems** (implementing a management system)

### BUSINESS BENEFITS

- Compliance and risk management controls improved e.g. OH&S and environmental
- Operational efficiency and quality control improved through better understanding of products and processes. The training focuses on real work issues.
- Cultural change through 'soft skills' development - communication, customer service, teamwork etc.

### DELIVERY

A comprehensive, industry-based, learning program supported by facilitated training

- Training is organised into 8 learning modules.
- Learning materials specific to the job are provided to support training
- Project activities are specific to the job

The maximum term to complete the qualification is 24 months. The training is competency based and therefore the training program can be completed as soon as the trainee meets the competency requirements.

### WHO SHOULD UNDERTAKE TRAINING?

This training is for all personnel working in recycling, composting or waste management and disposal sectors.

### FUNDING

Funding assistance for this training may be available under the Australian Apprenticeships Program (conditions apply).



NATIONALLY RECOGNISED  
TRAINING